

## Band Trip Medical Info - Parent meeting 2016



Paperwork needed for trip:

### Permission and Medical Form for Overnight Field trips

1. MUST update- this is what we would hand to emergency personnel ICE- make sure all portions are complete
2. Emergency contact other than parents,
3. Allergies and any conditions under health history,
4. physician signature if any medications are listed, (if there is no Dr. signature, we will need to call you if your student needs OTC medication to receive your verbal permission before administering)
5. Insurance info
6. Any new (not listed) medication needs a new form. Have students name on top, have DR sign it and we'll staple it to the original form. In the weeks leading up to the trip, keep a blank form with you in case student goes into the DR and requires medicine that will be taken on the trip, get the form signed then.
7. Save emptied RX bottles for meds that will be taken on trip. Use to place exact amount in for trip. Medication must match RX on bottle, please don't mix medications. Pharmacies will provide empty bottle with printed RX on it if requested.
8. NO self-carry- will get meds from chaperone in am or pm. Inhalers and epipens are exceptions and they MUST carry them. They will do no good in hotel or left on the bus.
9. Medication must come from home, will not get any from school nurse
10. Need **copy of ins card**. If military make sure we have a copy of ID OR the student has their ID on them ICE

### Medical Administration Form:

- used to check in/out medications for trip, record medication administered: will also be used in case student needs to take over the counter medication. All students need one, does not require Dr. signature.